

Harvard referencing

There are two types of citations:

In-text citations

- Used when directly quoting or paraphrasing a source
- Located in the body
- Contain a fragment of the full citation

Reference lists

- Located at the end of the work
- Display full citations for sources used in assignment

Harvard reference list overview

1. Name of the author
2. Year published
3. Title
4. City of publisher
5. Publisher
6. Pages used

E.g. Last name, First Initial. (Year published). *Title*. City: Publisher, Page(s).

Single author books

Structure

Last name, First initial. (Year published). *Title*. Edition. (Only include the edition if it is not the first edition) City published: Publisher, Page(s)

Exmples

- One author **and** first edition
Patterson, J. (2005). *Maximum ride*. New York: Little, Brown.
- One author **and not** first edition
Dahl, R. (2004). *Charlie and the chocolate factory*. 6th ed. New York: Knopf.

Books of two or more authors

Structure

Last name, First initial. and Last name, First initial. (Year published). Title. City: Publisher, Page(s)

Examples

- Desikan, S. and Ramesh, G. (2006). *Software testing*. Bangalore, India: Dorling Kindersley, p.156
- Daniels, K., Patterson, G. and Dunston, Y. (2014). *The ultimate student teaching guide*. 2nd ed. Los Angeles: SAGE Publications, pp.145-151

Chapters in edited books

Structure

Last name, First initial. (Year published). Chapter title. In: First initial. Last name, ed., *Book Title*, 1st ed.*
City: Publisher, Page(s)

Example

- Bressler, L. (2010). My girl, Kylie. In: L. Matheson, ed., *The Dogs That We Love*, 1st ed. Boston: Jacobson Ltd., pp. 78-92

Single author's multiple work

Examples

- Brown, D. (1998). *Digital fortress*. New York: St. Martin's Press
- Brown, D. (2003). *Deception point*. New York: Atria Books
- Brown, D. (2003). *The Da Vinci code*. New York: Doubleday

Printed journal articles

Structure

Last name, First initial. (Year published). Article title. *Journal*, Volume (Issue), Page(s)

Examples

- Ross, N. (2015). On Truth Content and False Consciousness in Adorno's Aesthetic Theory. *Philosophy Today*, 59(2), pp. 269-290.
- Dismuke, C. and Egede, L. (2015). The Impact of Cognitive, Social and Physical Limitations on Income in Community Dwelling Adults With Chronic Medical and Mental Disorders. *Global Journal of Health Science*, 7(5), pp. 183-195.

Journal articles in a database or on a website

Structure

Last name, First initial. (Year published). Article Title. *Journal*, [online] Volume(Issue), pages. Available at: URL [Accessed Day Mo. Year].

Example

- Raina, S. (2015). Establishing Correlation Between Genetics and Non-response. *Journal of Postgraduate Medicine*, [online] Volume 61(2), p. 148. Available at: <http://www.proquest.com/products-services/ProQuest-Research-Library.html> [Accessed 8 Apr. 2015].

Newspaper articles

Structure

Last name, First initial. (Year published). Article title. *Newspaper*, Page(s).

Example

- Weisman, J. (2015). Deal Reached on Fast-Track Authority for Obama on Trade Accord. *The New York Times*, p.A1.

Newspaper articles found in a database or on a website

Structure

Last name, First initial. (Year published). Article title. *Newspaper*, [online] pages. Available at: url [Accessed Day Mo. Year].

Example

- Harris, E. (2015). For Special-Needs Students, Custom Furniture Out of Schoolhouse Scraps. *New York Times*, [online] p.A20. Available at: <http://go.galegroup.com> [Accessed 17 Apr. 2015].

Printed magazines

Structure

Last name, First initial. (Year published). Article title. *Magazine*, (Volume), Page(s).

Example

- Davidson, J. (2008). Speak her language. *Men's Health*, (23), pp.104-106.

Websites

Structure

- When author is listed
Last name, First initial (Year published). Page title. [online] Website name. Available at: URL [Accessed Day Mo. Year].
- When author is not listed
Website name, (Year published). *Page title*. [online] Available at: URL [Accessed Day Mo. Year].

Examples

- Messer, L. (2015). 'Fancy Nancy' Optioned by Disney Junior. [online] ABC News. Available at: <http://abcnews.go.com/Entertainment/fancy-nancy-optioned-disney-junior-2017/story?id=29942496#.VRWbWJwmb0.twitter> [Accessed 31 Mar. 2015].
- Mms.com, (2015). *M&M'S Official Website*. [online] Available at: <http://www.mms.com/> [Accessed 20 Apr. 2015].

E-books and PDFs

Structure

Last name, First initial. (Year published). *Title*. Edition. [format] City: Publisher, page(s). Available at: URL [Accessed Day Mo. Year].

Examples

- Zusack, M. (2015). *The Book Thief*. 1st ed. [ebook] New York: Knopf. Available at: <http://ebooks.nypl.org/> [Accessed 20 Apr. 2015].

- Robin, J. (2014). *A handbook for professional learning: research, resources, and strategies for implementation*. 1st ed. [pdf] New York: NYC Department of Education. Available at <http://schools.nyc.gov/> [Accessed 14 Apr. 2015].

Archived material

Structure

Last name, First initial. (Year published). *Title of the material*. [format] Name of the university, library, organization, Collection name, code, or number. City.

Examples

- Pearson, J. (1962). *Letter to James Martin*. [letter] The Jackson Historical Society, Civil Rights Collection. Jackson.
- Marshall, S. and Peete, L. (1882). *Events Along the Canal*. [program] Afton Library, Yardley History. Yardley.

Blog posts

Structure

Last name, First initial. (Year published). *Post title*. [Blog] Blog name. Available at: URL [Accessed Day Mo. Year].

Example

- Cohen, M. (2013). *Re-election Is Likely for McConnell, but Not Guaranteed*. [Blog] FiveThirtyEight. Available at: <http://fivethirtyeight.blogs.nytimes.com/2013/07/01/re-election-is-likely-for-mcconnell-but-not-guaranteed/> [Accessed 4 Apr. 2015].

Court cases

Structure

Case name [Year published] Report abbreviation Volume number (Name or abbreviation of court); First page of court case.

Example

- *Young v. United Parcel Service, Inc.* [2015]12-1226 (Supreme Court of the United States); 1.

Dictionary entry

Structure

- In print
Last name, First initial. (Year published). Entry title. In: *Dictionary Title*, Edition. City: Publisher, page.
- Online
Last name, First initial. (Year published). Entry title. In: *Dictionary Title*, Edition. City: Publisher, page. Available at: URL [Accessed Day Mo. Year].

NB

If no author/editor/or contributor is given, omit it from the citation.

If the publishing year is unavailable, use the abbreviation n.d., which stands for no date

Examples

- Sporadic (1993). In: *Webstin Dictionary*, 8th ed. New York: Webstin LLC, page 223.
- Reference. (n.d.) In: *Merriam-Webster* [online] Springfield: Merriam-Webster, Inc. Available at: <http://www.merriam-webster.com/dictionary/reference> [Accessed 12 Dec. 2014].

Emails

Structure

Sender's Last name, First initial. (Year published). *Subject Line of Email*. [email].

Example

- Niles, A. (2013). *Update on my health*. [email].

Printed encyclopedia articles

Structure

Last name, First initial. (Year published). Article title. In: *Encyclopedia title*, Edition. City published: Publisher, page(s).

Example

- Harding, E. (2010). Anteaters. In: *The International Encyclopedia of Animals*, 3rd ed. New York: Reference World, p. 39.

Government publications

Structure

Government Agency OR Last name, First Initial., (Year published). *Title of Document or Article*. City published: Publisher, Page(s).

Example

- Pennsylvania Department of Transportation, (2012). *BicyclePA Routes*. Harrisburg: PENNDOT, p.1.

Interviews

Structure

Last name of Interviewer, First initial. and Last name of Interviewee, First initial. (Year of Interview). *Title or Description of Interview*.

Example

- Booker, C. and Lopez, J. (2014). *Getting to know J. Lo*.

Podcasts

Structure

Last name, First initial. OR Corporate Author (Year published) *Episode title*. [podcast]. Podcast title.
Available at: URL [Accessed Day Mo. Year].

Example

- Provenzano, N. (2012). *#NerdyCast Episode 5*. [podcast]. #NerdyCast. Available at: <https://itunes.apple.com/us/podcast/nerdycast/id514797904?mt=2> [Accessed 14 Dec. 2014].

Presentations or lectures

Structure

Last name, First initial. (Year) Presentation Title.

Example

Valenza, J. (2014). *Librarians and Social Capital*.

Press releases

Structure

- In print
Corporate Author, (Year published). *Title*.
- Online
Corporate Author, (Year published). *Title*. [online] Available at: URL [Accessed Day Mo. Year].

Examples

- Imagine Easy Solutions, (2015). *ResearchReady Jr. Now Available For Elementary Age Students*.
- EBSCO, (2014). *EBSCO adds EasyBib Citation Integration*. [online] Available at: <http://campustechnology.com> [Accessed 11 Jan. 2015].

Reports

Structure

Last name, First Initial. OR Corporate Author (Year published). *Title*. [online] City published: Publisher,
Pages used. Available at: URL [Accessed Day Mo. Year].

Example

- Certify, (2015). *First Quarter, 2015 Business Expense Trends*. [online] Portland: Certify, p.2.
Available at: <http://www.certify.com/CertifySpendSmartReport.aspx> [Accessed 8 Apr. 2015].

In-text citations

- One author (Fitzgerald, 2004)
- Two or three authors (Bardes, Shelley and Schmidt, 2011)
- Four or more authors (Potter et al., 2013)
- Corporate authors (Dermatology Foundation, 2014)
- No author (Title of the text, year published)
- No date (Author's last name)